

STEEPLE ASHTON PARISH COUNCIL

Clerk: Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

To: All Members of Steeple Ashton Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 4th November 2024** commencing at 7.30 pm in the Village Hall, for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

25th October 2024

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

	AGENDA ITEM
2024.81 1 minute	Apologies for Absence and to consider the reasons given To receive apologies for absence and to consider the acceptance thereof.
2024.82 1 minute	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
2024.83 2 minutes	Minutes of Council Meetings To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on 7th October (copy attached).
2024.84 5 minutes	Wiltshire Council Report To receive any report available from Wiltshire Councillor Seed and to agree any actions required by SAPC in relation to his report and updates.

<p>2024.85 3 minutes</p>	<p>Planning Applications PL/2024/08959 – Sundial House, 19 High Street, Steeple Ashton, Trowbridge, BA14 6EL - Removal of existing floor structure to ground floor front rooms only and new floor structure installed.</p> <p>PL/2024/08767 -3 Silver Street, Steeple Ashton, Trowbridge, BA14 6HB - Demolition of existing single storey extension. Construction of next two storey extension with pitched roof.</p> <p>PL/2024/09244 - Church House, Vicarage Lane, Steeple Ashton, Trowbridge, BA14 6HH - Installation of 11 solar panels to the south west facing aspect of the slate pitched roof.</p> <p>PL/2024/09542 - 24 High Street, Steeple Ashton, Trowbridge, BA14 6EL - T1 - Yew - Fell</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule</i>).</p>
<p>2024.86 3 minutes</p>	<p>Neighbourhood Plan To receive any available update from the Neighbourhood Plan Steering Group.</p>
<p>2024.87 2 minutes</p>	<p>Luffenham Meadow To receive an update on the draft lease for Luffenham Meadow (September minutes refer)</p>
<p>2024.88 5 minutes</p>	<p>Changing Rooms, St Mary’s Playing Field To receive an update on the Council’s agreement to obtain quotations for a potential refurbishment of the Changing Rooms (October minutes refer).</p>
<p>2024.89</p>	<p>St Mary’s Playing Field (Minutes of last meeting attached) a) To receive a report from the St Mary’s Working Group and consider any actions required. b) To consider a request that the Parish Council fund the provision of portaloos at the playing field for the dog show planned for 2025, should the changing room facilities not be available (previously circulated email correspondence refers).</p>
<p>2024.90 5 minutes</p>	<p>Financial Reports (reports to follow) a) To receive a list of payments and receipts October 2024 b) To receive Bank Reconciliation Statement as at 31st October 2024 c) To receive a Financial Position Statement as at 31st October 2024 d) To receive and note the Budget Report as at 31st October 2024 e) To receive a list of Earmarked Reserves as at 31st October 2024 f) To receive and approve the list of payments November 2024</p>
<p>2024.91 10 minutes</p>	<p>Council, Councillor and Clerk Reports To receive any reports and update from clerk and members including: a) Community Policing – Cllr Tapper b) Highways and LHFIFG – Cllr Tapper c) Proposed Community First Aid Course – Cllr Yates d) Defibrillator installation update – Chair/Parish Clerk e) Village Hall as Emergency Support area – Cllr Leonard f) Bins/dog waste bins – Chair</p>

2024.92 5 minutes	Correspondence None at time of issue.
2024.93 1 minute	Village Newsletter To agree items for inclusion in the next edition of the newsletter.
2024.94 1 minute	Date of next meeting Monday 2 nd December 2024 – Planning Only (if required).