

STEEPLE ASHTON PARISH COUNCIL

Clerk: Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

To: All Members of Steeple Ashton Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 4th December 2023** commencing at 7.30 pm in the Village Hall, for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

28th November 2023

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

	AGENDA ITEM
2023.77 1 minute	Apologies for Absence and to consider the reasons given To receive apologies for absence and to consider the acceptance thereof.
2023.78 1 minute	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
2023.79 2 minutes	Minutes of Council Meetings To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on 6th November 2023 (copy attached).
2023.80 5 minutes	Wiltshire Council Report To receive any written report available from Wiltshire Councillor Seed and to agree any actions required by SAPC in relation to his report and updates.
2023.81 5 minutes	Planning Applications and Consultations PL/2023/09784 - 10 Common Hill, Steeple Ashton, Trowbridge, BA14 6ED - Proposed external bifold doors and dormer style roof To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule</i>).

2023.82 3 minutes	Neighbourhood Plan To receive any available update from the Neighbourhood Plan Steering Group.
2023.83 5 minutes	D-Day memorial event 2024 To consider information received from Keevil Airfield (attached)
2023.84 10 minutes	Highways and LHFIG <ul style="list-style-type: none"> a) To receive a report from Cllr Tapper regarding Sandpits Lane and the possibility of creating a new access into the playing fields and to agree actions required. b) To receive any other available updates on Highway and LHFIG matters.
2023.85 5 minutes	Annual Play Area Inspections To receive a report from the Clerk and consider actions required (a ttached)
2023.86 10 minutes	Council, Councillor and Clerk Reports To receive any reports and update from clerk and members including: <ul style="list-style-type: none"> a) Community Policing – Cllr Tapper b) Budget and Precept Setting – Parish Clerk c) Archive storage options – Parish Clerk
2023.87 2 minutes	Correspondence Wiltshire Council re: Community Emergency Contacts (Clerk to report)
2023.88 1 minute	Village Newsletter No edition published in January; no submission required.
2023.89 1 minute	Date of next meeting Wednesday 3 rd January 2024 – Full Council and precept setting