

# STEEPLE ASHTON PARISH COUNCIL

**Clerk:** Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

**To: All Members of Steeple Ashton Parish Council**

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 4<sup>th</sup> September 2023** commencing at 7.30 pm in the Village Hall, for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

25<sup>th</sup> August 2023

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

	AGENDA ITEM
<b>2023.39</b> 1 minute	<b>Apologies for Absence and to consider the reasons given</b> To receive apologies for absence and to consider the acceptance thereof.
<b>2023.40</b> 1 minute	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
<b>2023.41</b> 2 minutes	<b>Minutes of Council Meetings</b> To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on <b>10<sup>th</sup> July 2023</b> (copy attached).
<b>2023.42</b> 5 minutes	<b>Co-option of Parish Councillors</b> To consider the co-option of parish councillors to fill current vacancies (copy of procedure and information from candidates attached).
<b>2023.43</b> 5 minutes	<b>Wiltshire Council Report</b> To receive any written report available from Wiltshire Councillor Seed and to agree any actions required by SAPC in relation to his report and updates.
<b>2023.44</b> 10 minutes	<b>St Marys &amp; Newleaze Recreation Working Group</b> To receive a presentation from the Working Group on proposals for the project to upgrade St Mary's play area.

<p><b>2023.45</b> 10 minutes</p>	<p><b>Planning Applications and Consultations</b>  <b>PL/2023/07120</b> - 25 HIGH STREET, STEEPLE ASHTON, TROWBRIDGE, BA14 6EU - Liquid amber (T1) - target prune the canopy growing over the garden and path by 1m-2m Ginko (T2) - remove the lateral branch on the veg patch side, also remove the two lower branches growing over the driveway Elm tree in rear garden (T3) - remove the lower three branches.</p> <p><b>PL/2023/07100</b> - THE OLD FIRS, 27 HIGH STREET, STEEPLE ASHTON, TROWBRIDGE, BA14 6EU - G1 = Cherry tree x 4 - remove, cutting the stumps close to ground level. T1 = Lime tree - 2m-3m height reduction and prune the sides in by 1m-2m G2 = Hornbeam x 5 - crown raise over the lawn and hedge by 2m G3 = Row of mixed Beech/Yew/Plum Cherries along front boundary: Reduce the height of the group by 2m-3m leaving the individual trees well balanced Remove self-seeded Ash trees from inside the group</p> <p><b>Wiltshire Council – Local Plan Consultation 2023</b>  To note the recently launched consultation (information previously circulated) running from Wednesday 27 September to Wednesday 22 November and consider PC response / actions.</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule</i>).</p>
<p><b>2023.46</b> 3 minutes</p>	<p><b>Neighbourhood Plan</b>  To receive any available update from the Neighbourhood Plan Steering Group.</p>
<p><b>2023.47</b> 5 minutes</p>	<p><b>Luffenham Meadow</b>  To receive a report from Mrs Buffery-King following the recruitment drive for volunteers to assist at Luffenham Meadow (previous minutes refer) and consider any actions required by the Parish Council.</p>
<p><b>2023.48</b> 5 minutes</p>	<p><b>Parish Bins</b>  To consider and agree actions required relating to parish bins (informal PC meeting refers) and allocate required funding</p>
<p><b>2023.49</b> 5 minutes</p>	<p><b>Financial Reports</b> (papers attached)</p> <ul style="list-style-type: none"> <li>a) To receive a list of payments and receipts July 2023</li> <li>b) To receive Bank Reconciliation Statement as at 31<sup>st</sup> July 2023</li> <li>c) To receive a Consolidated Financial Position Statement as at 31<sup>st</sup> July 2023</li> <li>d) To receive and note list of Earmarked Reserves July 2023</li> <li>e) To receive and note the Budget Report as at 31<sup>st</sup> July 2023</li> </ul>
<p><b>2023.50</b> 10 minutes</p>	<p><b>Council, Councillor and Clerk Reports</b>  To receive any reports and update from clerk and members including:</p> <ul style="list-style-type: none"> <li>a) Community Policing – Cllr Tapper</li> <li>b) Highways / CSW Report and Updates – Cllrs Tapper &amp; Jones</li> <li>c) Landscape maintenance contract – Cllr Leonard</li> <li>d) Keevil ‘shed’ project for Steeple Ashton – Cllr Leonard</li> <li>e) Community Resilience – report on WC event - Cllr Leonard</li> </ul>
<p><b>2023.51</b> 2 minutes</p>	<p><b>Correspondence</b>  None at time of issue.</p>

<b>2023.52</b> 2 minutes	<b>Village Newsletter</b> To agree any items for inclusion in the village newsletter
<b>2023.53</b> 2 minutes	<b>Date of next meeting</b> Monday 2 <sup>nd</sup> October 2023 – Planning Only/Neighbourhood Planning