

STEEPLE ASHTON PARISH COUNCIL

Clerk: Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

To: All Members of Steeple Ashton Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 10th July 2023** commencing at 7.30 pm in the Village Hall, for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

5th July 2023

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

| | AGENDA ITEM |
|-----------------------------|--|
| 2023.25 1 minute | Apologies for Absence and to consider the reasons given To receive apologies for absence and to consider the acceptance thereof. |
| 2023.26 1 minute | Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered. |
| 2023.27 2 minutes | Minutes of Council Meetings To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on 5th June 2023 (copy attached). |
| 2023.28 5 minutes | Wiltshire Council Report To receive any written report available from Wiltshire Councillor Seed and to agree any actions required by SAPC in relation to his report and updates. |
| 2023.29 2 minutes | Planning Applications None at time of issue. To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule</i>). |

| | |
|---------------------------------|---|
| 2023.30 10 minutes | Parish Recreation and Play Areas – Ball Games To consider the rules to be applied to parish recreation and play areas in respect of ball games: <ul style="list-style-type: none"> • Village Green • Acreshort Park • St Marys Rec • Newleaze Playground |
| 2023.31 10 minutes | WW Model Railway Club – Acreshort Hut <ol style="list-style-type: none"> To receive an update from the Chair following a recent meeting to discuss the possibility of installing a telephone line at the Hut To receive and consider a request from the WWMRC to install an external letter box to the Hut To receive a report from the Clerk on the potential re-issue of the license for WWMRC and consider the associated legal costs |
| 2023.32 10 minutes | Neighbourhood Plan To receive an update from the Neighbourhood Plan Steering Group. |
| 2023.33 5 minutes | Financial Reports (papers attached) <ol style="list-style-type: none"> To receive a list of payments and receipts April - June 2023 To receive Bank Reconciliation Statement as at 30th June 2023 To receive and Consolidated Financial Position Statement as at 30th June 2032 To receive and note the Budget Report as at 30th June 2023 |
| 2023.34 5 minutes | Financial Matters <ol style="list-style-type: none"> To receive and consider a grant request from Wiltshire Citizens Advice (copy attached) To note a report from Wiltshire Council re: damaged bin at Dark Lane South (now removed) and consider replacing with a new bin (note: purchase and installation costs to be borne by PC; WC will continue to empty on a weekly basis if reinstated) To confirm that the Parish Council will join the Wiltshire Pension Fund and enrol the Parish Clerk accordingly (budget provision established) |
| 2023.35 10 minutes | Council, Councillor and Clerk Reports To receive any reports and update from clerk and members including: <ol style="list-style-type: none"> Community Policing – Cllr Tapper Highways / CSW Report and Updates – Cllrs Tapper & Jones Rec Group – Cllr Leonard Luffenham Meadow – Cllr Leonard (previous minutes refer) Landscape maintenance contract – Cllr Leonard Formalisation of Acreshort Group relationship to Council – Cllr Leonard |
| 2023.36 2 minutes | Correspondence Wiltshire Council re: Draft Wiltshire Design Guide (previously circulated) |
| 2023.37 2 minutes | Village Newsletter To agree any items for inclusion in the village newsletter |
| 2023.38 2 minutes | Date of next meeting Monday 4 th September 2023 |