

# STEEPLE ASHTON PARISH COUNCIL

Clerk: Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

**To: All Members of Steeple Ashton Parish Council**

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 23<sup>rd</sup> January 2023** commencing at 7.30 pm in the Village Hall, for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk  
18<sup>th</sup> January 2023

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

	<b>AGENDA ITEM</b>
<b>2022.90</b> 1 minute	<b>Apologies for Absence and to consider the reasons given</b> To receive apologies for absence and to consider the acceptance thereof.
<b>2022.91</b> 1 minute	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
<b>2022.92</b> 5 minutes	<b>Wiltshire Council Report</b> To receive any written report available from Wiltshire Councillor Seed and to agree any actions required by SAPC in relation to his report and updates.
<b>2022.93</b> 2 minutes	<b>Casual Vacancy</b> To note that, following the resignation of Cllr Francis Ash, a casual vacancy has arisen; relevant notices have been issued by Wiltshire Council and displayed.
<b>2022.94</b> 2 minutes	<b>Minutes of Council Meetings</b> To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on <b>5<sup>th</sup> December 2022</b> (copy attached).
<b>2022.95</b> 2 minutes	<b>Planning Applications</b> <b>PL/2022/09195 and PL/2022/09387-</b> THE MANOR, CHURCH STREET, STEEPLE ASHTON, TROWBRIDGE, BA14 6EW - Minor additional alterations to the Manor House, alterations to the granary to adapt it for residential use, the introduction of

	<p>discreetly located solar panels; alterations to the modern garage, the replacement of one modern greenhouse and removal of another.</p> <p><b>PL/2023/00298</b> - 9 COMMON HILL, STEEPLE ASHTON, TROWBRIDGE, BA14 6EE - Rear single storey brick extension, with a flat roof/ roof light configuration and associated internal alterations.</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule</i>).</p>
<p><b>2022.96</b> 10 minutes</p>	<p><b>Neighbourhood Plan</b></p> <p>To receive a report following a meeting held with the PC's planning consultants and to a) consider approving a set of Terms of Reference and b) consider approving a Consultation Strategy (documents attached).</p>
<p><b>2022.97</b> 5 minutes</p>	<p><b>Financial Reports</b> (papers attached)</p> <ul style="list-style-type: none"> <li>a) To receive a list of payments and receipts September - December 2022</li> <li>b) To receive Bank Reconciliation Statement as at 31<sup>st</sup> December 2022</li> <li>c) To receive and Consolidated Financial Position Statement as at 31<sup>st</sup> December 2022</li> <li>d) To receive and note the out-turn Budget Report for 2022/2023 as contained in the Budget 2023/24 report circulated under agenda item 2022.98.</li> <li>e) To note receipt of the revised NALC, pay scales and consider adoption thereof (copy attached).</li> <li>f) To consider approval of a quotation in the amount of £285.62 to carry out remedial works at Acreshort Hut (information attached).</li> </ul>
<p><b>2022.98</b> 20 minutes</p>	<p><b>Parish Council Budget and Precept 2023-2024</b></p> <p>To approve and adopt the PC budget for 2023-2024 and set the precept accordingly (information attached).</p>
<p><b>2022.99</b> 20 minutes</p>	<p><b>Council, Councillor and Clerk Reports</b></p> <p>To receive any reports and update from clerk and members including:</p> <ul style="list-style-type: none"> <li>a) Police Report (previously circulated)</li> <li>b) Highways / CSW Report and Updates – Cllr Jones</li> <li>c) Playground equipment updates – Cllr Leonard and the Clerk</li> <li>d) Rec Group – to appoint a new rep following the resignation of Cllr Ash</li> <li>e) Grit bins – to consider purchase of bins at Mudmead and Ashton Common</li> <li>f) Dog waste – to consider purchase of a dog bin for St Mary's</li> </ul>
<p><b>2022.100</b> 2 minutes</p>	<p><b>Village Newsletter</b></p> <p>To agree any items for inclusion in the village newsletter</p>
<p><b>2022.101</b> 2 minutes</p>	<p><b>Date of next meeting</b></p> <p>Monday 6<sup>th</sup> February 2023 – Planning Only/Neighbourhood Planning and to consider setting the date of the Annual Parish Meeting for Wednesday 26<sup>th</sup> April 2023.</p>