

STEEPLE ASHTON PARISH COUNCIL

Clerk: Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

To: All Members of Steeple Ashton Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 3rd October 2022** commencing at 7.30 pm in the Village Hall, for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

28th September 2022

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

	AGENDA ITEM
2022.62 1 minute	Apologies for Absence and to consider the reasons given Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).
2022.63 1 minute	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
2022.64 2 minutes	Minutes of Council Meetings To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on 5th September 2022 (copy attached).
2022.65 5 minutes	Wiltshire Council Report To receive any written report available from Wiltshire Councillor Seed and to agree any actions required by SAPC in relation to his report and updates.

<p>2022.66 15 minutes</p>	<p>Planning Applications</p> <p>PL/2022/06464 - 1 ST MARYS, STEEPLE ASHTON, TROWBRIDGE, BA14 6EN - New single storey dwelling</p> <p>PL/2022/07034 - 31 Dark Lane South, Steeple Ashton, Trowbridge, BA14 6EZ - Utility and Boot Room</p> <p>PL/2022/06857 - Elmsgate Buildings, Edington Road, Steeple Ashton, BA14 6HP - New vehicular access from Edington Road</p> <p>PL/2022/06574 - 3 EDINGTON ROAD, STEEPLE ASHTON, TROWBRIDGE, BA14 6HP - Change of use from agricultural land to domestic garden. New greenhouse and water storage. New solar panel arrays.</p> <p>PL/2022/06594 - 17 ASHTON COMMON, STEEPLE ASHTON, TROWBRIDGE, BA14 6DY - Extension of existing summer house to form dependent relative accommodation</p> <p>PL/2022/06941 - UNIT A, ELMSGATE BUILDINGS, EDINGTON ROAD, STEEPLE ASHTON, BA14 6HP - Notification for Prior Approval under Class MA - Change of use from furniture showroom (Use Class E) to 3 dwellinghouses (Use Class C3)</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule</i>).</p>
<p>2022.67 20 mins</p>	<p>Neighbourhood Plan for Steeple Ashton</p> <p>a) To receive and consider quotations from potential NP consultants (September minutes refer) and appoint a consultant accordingly (information attached).</p> <p>b) To receive and consider information from Wiltshire Council re: Rural Housing Needs Survey and agree next steps (information attached).</p>
<p>2022.68 10 mins</p>	<p>Steeple Ashton Recreation and Community Development Group</p> <p>To receive any available updates from the SARCDG – Cllr Ash to report</p>
<p>2022.69 10 mins</p>	<p>Financials</p> <p>a) To receive a list of payments and receipts July – August 2022</p> <p>b) To receive Bank Reconciliation Statement as at 31st August 2022</p> <p>c) To receive and Consolidated Financial Position Statement as at 31st August 2022</p> <p>d) To receive the External Auditor’s Report for year ending 31.03.2022 (to be tabled, awaiting receipt)</p> <p>e) To note information from the Council’s electricity supplier to St Mary’s that the monthly direct debit for electricity supply to the Changing Rooms is due to increase from £35.00 pcm to £247.78 and determine course of action.</p>
<p>2022.70 2 minutes</p>	<p>Correspondence</p> <p>To receive and consider any items of correspondence – None at time of issue.</p>

<p>2022.71 15 minutes</p>	<p>Councillor and Clerk Reports To receive any reports and update from clerk and members including:</p> <ul style="list-style-type: none"> a) Platinum Jubilee tree planting b) Relocation of CPRE plaques – September minutes refer c) Wildflower planting d) Highways and CSW reports e) Play area repairs – St Marys & Newleaze f) Tree works - Newleaze & 3a High Street g) Councillor Vacancy – confirmation that Council may proceed to co-option h) Sponsorship Policy – draft document attached
<p>2022.72 2 minutes</p>	<p>Village Newsletter To agree any items for inclusion in the village newsletter</p>
<p>2022.73 1 minute</p>	<p>Date of next meeting Monday 7th November 2022 – Planning/Neighbourhood Planning Only</p>