

STEEPLE ASHTON PARISH COUNCIL

Clerk: Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

To: All Members of Steeple Ashton Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 6th June 2022** commencing at 7.30 pm in the Village Hall, for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk
31st May 2022

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

	AGENDA ITEM
2022.18 1 minute	Apologies for Absence and to consider the reasons given Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).
2022.19 2 minutes	Election of Vice-Chair In accordance with the Local Government Act 1972 ss 15 (6) and 34 (6) to elect a Vice-Chair of the Parish Council for the municipal year 2022/2023.
2022.20 1 minute	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
2022.21 2 minutes	Minutes of Council Meetings To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on 4th April 2022 and the Annual Council Meeting held on 5th May 2022 (copies attached).
2022.22 5 minutes	Wiltshire Council Report To receive any written report available from Wiltshire Councillor Seed and to agree any actions required by SAPC in relation to his report and updates.

<p>2022.23 5 minutes</p>	<p>Planning Applications</p> <p>PL/2022/03728 - The Hawthorns, Southbrook Lane, Steeple Ashton, Trowbridge, BA14 6HW - Proposed Portal Frame Building to provide stables, tack, fodder & Bedding storage and secure storage of agricultural machinery, existing stables to be demolished.</p> <p>PL/2022/04171 - Orchard End, 5, Dark Lane North, Steeple Ashton, BA14 6EY - Cherry Blossom tree (dead) - fell Holly tree (dead) - fell</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule</i>).</p>
<p>2022.24 5 minutes</p>	<p>Parish Council Insurance 2022/23</p> <p>To confirm the insurance arrangements for 2022/23 and approve the necessary expenditure (information attached).</p>
<p>2022.25</p>	<p>Parish Council Accounts Year Ending 31st March 2022 (information attached)</p> <p>a) To receive and consider the Internal Audit Report, review its findings and the effectiveness of the system of Internal Control.</p> <p>b) To prepare and approve Section 1: parts 2 and 3 (Annual Governance Statement 2021/22) of the AGAR.</p> <p>c) To consider Section 2; parts 2 and 3 (Accounting Statements 2021/22) of the AGAR.</p> <p>d) To approve, sign and date Section 2; parts 2 and 3 (Accounting Statements 2021/22).</p> <p>e) To set the dates for the period of public inspection (proposed copy attached).</p>
<p>2022.26</p>	<p>Tree works in the Village</p> <p>a) To consider a request to mark HM The Queen's Platinum Jubilee with the planting of a commemorative tree (request previously circulated)</p> <p>b) To receive and consider a quotation for tree works at 3a High Street (attached)</p> <p>c) To receive and consider a quotation for tree works required at St Mary's Playing Field (attached)</p>
<p>2022.27 5 minutes</p>	<p>Correspondence</p> <p>To receive and consider any items of correspondence – None at time of issue.</p>
<p>2022.28 15 minutes</p>	<p>Councillor and Clerk Reports</p> <p>To receive any reports and update from clerk and members including:</p> <p>a) Update on approaches made to consultants for potential Neighbourhood Planning work– Cllr Dallison</p> <p>b) Report on the May meeting of the Steeple Ashton Recreation and Community Development Group– Cllr Dampier (notes of meeting attached).</p> <p>c) Local Highways and Footpath Improvement Group (LHFIG) report – Cllr Jones</p>
<p>2022.29 2 minutes</p>	<p>Village Newsletter</p> <p>To agree any items for inclusion in the village newsletter</p>
<p>2022.30 1 minute</p>	<p>Date of next meeting</p> <p>Monday 4th July 2022 – Planning Only.</p>