

STEEPLE ASHTON PARISH COUNCIL

Parish Office: 2 St Mary's School, High Street, Steeple Ashton, Trowbridge, Wiltshire, BA14 6EU

Clerk: Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

To: All Members of Steeple Ashton Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 7th February 2022** commencing at 7.30 pm in the Village Hall, for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

1st February 2022

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

	AGENDA ITEM
21.212 1 minute	Apologies for Absence and to consider the reasons given Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).
21.213 1 minute	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
21.214 5 minutes	Co-option of a Parish Councillor To receive and note the expression of interest from a resident wishing to join the Parish Council and resolve on co-option accordingly.
21.215 2 minutes	Minutes of Council Meetings To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on 10th January 2022 (attached).
21.216 5 minutes	Wiltshire Council Report Councillor Seed has sent apologies for absence and members are asked to consider any matters they may wish to raise with him for reporting via email.
21.217 15 minutes	Planning Applications To consider the below listed applications:

	<p>PL/2021/09303 – 46 High Street, Steeple Ashton, Trowbridge, BA14 6EU - Removal and reinstatement of fabric due to fuel leak.</p> <p>PL/2022/00298 - Pear Tree Cottage, 15 Dark Lane North, Steeple Ashton, BA14 6EY - Demolition of rear entrance lobby, construction of two storey extension with juliet balcony on first floor, gazebo to cover existing Jacuzzi in timber construction, reduction of tree canopy to facilitate new extension and proposed solar panel array.</p> <p>PL/2022/00145 – 12a Dark Lane North, Steeple Ashton, BA14 6EY - Sycamore tree - fell because phone wires running through and will get too big for area.</p> <p>PL/2022/00485 - The Sanctuary, 9 Dark Lane North, Steeple Ashton, BA14 6EY - Retrospective Application for the partial renovation / reconstruction of outbuilding to form annex.</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule</i>).</p>
<p>21.218 10 minutes</p>	<p>St Mary’s Playing and Newleaze Working Group</p> <p>To receive and note the minutes of the initial meeting of the working group held on 1st February 2022 (to follow) and consider the recommendations contained therein:</p> <ul style="list-style-type: none"> a) To refuse a request from Steeple Ashton FC to continue use of the football pitch beyond the end of the current season in May. b) That the PC consider the release of the results of the parish survey carried out in 2019.
<p>21.219 15 minutes</p>	<p>Parish Environment</p> <ul style="list-style-type: none"> a) To consider the report from the Tree Surgeon relating to trees at Moonraker House and consider the response to the residents request that the trees be removed (referred from January meeting, report previously circulated). b) To note the results of the arboricultural survey carried out in 2021 and agree work to be undertaken (report attached, including information on pricing). c) To consider previous arrangements for the village Litter Pick event (information attached) and consider the next steps.
<p>21.220 15 minutes</p>	<p>Highways and SLR Device</p> <ul style="list-style-type: none"> a) To consider the responses and information from Wiltshire Council following a site visit to review highways issues in November 2021 and agree any required actions (information from WC attached). b) To consider the status of the SLR Management Group and agree any required formalisation of arrangements.
<p>21.221 5 minutes</p>	<p>Correspondence</p> <p>To receive and consider any items of correspondence:</p> <ul style="list-style-type: none"> a) Keevil Parish Council re: Keevil Airfield Motorsports Activity 2022 (copy attached) b) School Building Management Committee re: Appointment of a PC rep (copy attached)

<p>21.222 20 minutes</p>	<p>Councillor and Clerk Reports To receive any reports and update from clerk and members including:</p> <ul style="list-style-type: none"> a) Development of an enhanced Asset Register – Parish Clerk b) Purchase of grit bins – Parish Clerk c) Open Gardens event May 2022 and request for parking area (referred from January meeting) – Cllr Leonard d) Proposal for wild flower verge planting (referred from January meeting) – Cllr Cottle e) Update on approaches made to consultants for potential Neighbourhood Planning work– Cllr Dallison f) Update on Jubilee celebrations planning – Cllr Leonard g) Update on parish office clearance – Cllr Leonard
<p>21.223 2 minutes</p>	<p>Village Newsletter To agree any items for inclusion in the village newsletter</p>
<p>21.224 1 minute</p>	<p>Date of next meeting Monday 7th March 2022.</p>