

STEEPLE ASHTON PARISH COUNCIL

Parish Office: 2 St Mary's School, High Street, Steeple Ashton, Trowbridge, Wiltshire, BA14 6EU

Clerk: Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

To: All Members of Steeple Ashton Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Thursday 10th June 2021** commencing at 7.30 pm in the Village Hall, for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

4th June 2021

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

	AGENDA ITEM
21.122 1 minute	Apologies for Absence and to consider the reasons given Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).
21.123 1 minute	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
21.124 3 minutes	Minutes of Council Meetings To confirm and sign as a correct record the minutes of meetings of the Parish Council held on 29th March 2021 and the Annual Council Meeting held on 17th May 2021 (attached).
21.125 Cllr Seed has sent apologies	Wiltshire Council Report To receive a report from Wiltshire Councillor Seed to agree any actions required by SAPC in relation to his report and updates.

<p>21.126 20 minutes</p>	<p>Planning Applications To consider the below listed application:</p> <p>21/02296/LBC - The Sanctuary 9 Dark Lane North Steeple Ashton Trowbridge Wiltshire BA14 6EY - (Retrospective application for) alterations to Grade II* listed building dwellinghouse.</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule</i>).</p>
<p>21.127 20 minutes</p>	<p>Parish Council Accounts Year Ending 31st March 2021 (report attached)</p> <ul style="list-style-type: none"> a) To receive and consider the Annual Internal Audit Report from the Internal Auditor; reviewing its findings and the effectiveness of the system of internal control b) To prepare and approve Section 1; parts 2 & 3 (Annual Governance Statement 2020/2021) of the AGAR c) To consider Section 2; parts 2 & 3 (Accounting Statements 2020/2021) of the AGAR d) To approve Section 2; parts 2 & 3 (Accounting Statements 2020/2021) of the AGAR; signing and dating the statements accordingly e) To agree and set the dates for the period of public inspection (proposed copy attached)
<p>21.128 5 minutes</p>	<p>Business Continuity Motion To consider resolving the below motion to provide for business continuity:</p> <p>This council resolves that:</p> <p>(a) Should the council be unable to meet for whatever reason, the Clerk be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the council's agreed budget.</p> <p>(b) Any decisions taken under resolution (a) above will be taken, whenever possible, in consultation with the Chairman and Vice Chairman of council. A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the council next meets.</p> <p>(c) The authority to decide the council's response to planning applications be delegated to the Clerk, in consultation with the Chair of the Council and the designated Planning Lead Member. Members of the Parish Council will be informed of applications out for consultation and will be invited to submit comments to the Clerk.</p> <p>(d) The provisions outlined in resolutions (a-c) above will override any requirements to the contrary in the council's standing orders, financial regulations or terms of reference.</p>
<p>21.129 20 minutes</p>	<p>Assets of Community Value To receive information on applying to list facilities as Assets of Community Value and consider whether to submit an application to so list the public house in Steeple Ashton (The Longs Arms) (information attached).</p>
<p>21.130 10 minutes</p>	<p>Councillor Reports To receive and reports and update from members (for information only)</p>

21.131 5 minutes	Correspondence Wiltshire Council re: Speed Indicator Device training (Clerk to report)
21.132 1 minutes	Date of next meeting Monday 5th July 2021 – Planning only (if required)