

# STEEPLE ASHTON PARISH COUNCIL

**Parish Office:** 2 St Mary's School, High Street, Steeple Ashton, Trowbridge, Wiltshire, BA14 6EU

**Clerk:** Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

**To: All Members of Steeple Ashton Parish Council**

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 10<sup>th</sup> January 2022** commencing at 7.30 pm in the Village Hall, for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

4<sup>th</sup> January 2022

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

	<b>AGENDA ITEM</b>
<b>21.199</b> 1 minute	<b>Apologies for Absence and to consider the reasons given</b> Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).
<b>21.200</b> 1 minute	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
<b>21.201</b> 5 minutes	<b>Co-option of a Parish Councillor</b> To consider the co-option of a parish councillor.
<b>21.202</b> 2 minutes	<b>Minutes of Council Meetings</b> To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on <b>1<sup>st</sup> November 2021</b> (attached).
<b>21.203</b> 5 minutes	<b>Wiltshire Council Report</b> To receive any written report available from Wiltshire Councillor Seed and to agree any actions required by SAPC in relation to his report and updates.
<b>21.204</b> 5 minutes	<b>Planning Applications</b> To consider the below listed applications:

	<p><b>PL/2021/11790</b> - Proposed Works to Trees in a Conservation Area - 16 HOME FARM CLOSE, STEEPLE ASHTON, TROWBRIDGE, BA14 6AH - <b>Proposal:</b> T1 - Silver Birch tree - crown thin by one-fifth (20%)</p> <p><b>PL/2021/11368</b> - Full Planning Permission - Larks Leaze, Edington Road, Steeple Ashton, Trowbridge, Wilts, BA14 6HP - <b>Proposal:</b> Demolition of existing dog kennels and cattery and construction of a B2 joinery workshop</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule</i>).</p>
<p><b>20.205</b> 15 minutes</p>	<p><b>St Mary's Playing Field and Newleaze</b></p> <ul style="list-style-type: none"> <li>a) To finalise the work required for remedial repair to the kick wall (November minutes refer)</li> <li>b) To finalise the work required for the remedial repair of the footpath at Newleaze (November minutes refer)</li> </ul>
<p><b>21.206</b> 20 minutes</p>	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>a) To receive a schedule of payments and receipts September - December 2021</li> <li>b) To receive the bank reconciliation as at 31<sup>st</sup> December 2021</li> <li>c) To note the overall Financial Position as at 31<sup>st</sup> December 2021</li> <li>d) To note the request to close the Recreation Ground account and consider the way forward (correspondence attached)</li> <li>e) To consider a request from Village Hall committee for help with funding replacement of heating system (correspondence attached)</li> </ul>
<p><b>21.207</b> 20 minutes</p>	<p><b>Budget and Precept 2022-23</b></p> <p>To consider and agree the budget for 2022-23 and set the precept request accordingly (report to follow)</p>
<p><b>21.208</b> 5 minutes</p>	<p><b>Correspondence</b></p> <p>To receive and consider any items of correspondence:</p> <ul style="list-style-type: none"> <li>a) Residents request for tree works on PC land (copy attached)</li> </ul>
<p><b>21.209</b> 10 minutes</p>	<p><b>Councillor and Clerk Reports</b></p> <p>To receive any reports and update from clerk and members.</p>
<p><b>21.210</b> 2 minutes</p>	<p><b>Village Newsletter</b></p> <p>To agree any items for inclusion in the village newsletter</p>
<p><b>21.211</b> 1 minute</p>	<p><b>Date of next meeting</b></p> <p>Monday 7<sup>th</sup> February 2022.</p>